

**Subject:** [col-sw-emp-staff-appt] Additional COVID-19 Protocols for Denver Campus  
**Date:** Tuesday, September 29, 2020 at 8:38:54 AM Mountain Daylight Time  
**From:** Amanda Moore McBride  
**To:** Christine Mafana  
**Attachments:** image002.png@01D6963B.E8F0CB60, image004.png@01D6963B.E8F0CB60, image006.png@01D6963B.E8F0CB60, image008.png@01D6963B.E8F0CB60

GSSW faculty and staff,

By all reports, the fall quarter is off to a great start across our programs.

For the Denver campus specifically, the planning of the GSSW Fall Task Force paired with the hard work of our faculty to restructure every course taught in the MSW and PhD programs have ensured that health, safety, and learning are maximized in this challenging time and context. With the return to campus, we want to iterate our vigilant efforts to protect our community members and mitigate risk within the requirements of the university, public health, and HIPPA.

To that end, please note the following protocols that must be followed should a student or faculty member in any of our face-to-face courses on the Denver campus test positive for COVID-19. Please also reference the email below from the provost to the faculty for further information.

#### **Protocols Regarding Individuals on the Denver Campus who Test Positive for COVID-19**

We are sending these protocols to all faculty and staff to keep you informed, whether you are teaching or working on campus or not. It is possible that protocols of this type will be in place for some time and across multiple quarters; it is also possible that these protocols will evolve over time. As such, it is important that we are all familiar with them.

- Please note that above all else we must maintain privacy and confidentiality if a student, faculty, or staff member contracts the virus and that information is shared with us, whether by the person with COVID-19 or other means.
- Please carefully read [what to expect](#) if a student in your class tests positive. This page provides information about notifications, contact tracing, temporary remote teaching, and the return to class procedure.
- If a student who is *enrolled in face-to-face courses on the Denver Campus* tests positive, these are the official steps that must be followed:
  - Instruct your student to report via email at [reportCOVID@du.edu](mailto:reportCOVID@du.edu) or by texting the DU COVID line at 303-871-2683.
  - You must report the student's self-report to you at [reportCOVID@du.edu](mailto:reportCOVID@du.edu) or by texting the DU COVID line at 303-871-2683
  - Advise the student to not return to class until given instructions by the COVID Response Team.
  - Encourage the student to communicate with you on their absences and to refer to the GSSW policy on absences provided within the course materials in Canvas or 2DU learning management systems.
  - Be sure the student knows your academic expectations, so they can continue to learn remotely until they are cleared to come back to campus.
  - Do not disclose the student's name or identifying information to other students in relation to their health information. Disclosure would be a violation of privacy for their health information and a [FERPA](#) violation.
  - If the student is in the MSW program, please advise the student that they are not permitted to attend their field internship in-person. Students may not return to their internship until cleared by the COVID Response Team. Students must alert their internship supervisor and GSSW field liaison whether they are taking a short-term leave from the internship or will engage in agency-supported remote learning activities. Students should notify their internship supervisor and their GSSW field liaison of their

COVID-19 status, which is in accordance with best practices for public health safety. If a student knowingly attends their internship in person while positive for COVID, they are in violation of the [DU honor code](#) and GSSW's academic and professional standards.

- Offer to complete a referral to the [Student Outreach and Support](#) services at University of Denver to provide further support. For more resources, you can share [the GSSW Student Resource Portal](#).
  
- Additional Resources:
  - If you need to report a positive case in our community, you may contact and discuss it with the [DU COVID Response Team](#) or Associate Dean [Hope Wisneski](#), who serves as GSSW's COVID Response Coordinator.
  - In addition, the faculty in whose class(es) the student is enrolled can contact Associate Dean [Leslie Hasche](#) for both the MSW and PhD programs to talk through how to handle class dynamics or changes in pedagogy.
  - For additional contacts and support resources, please view the "Important DU Contacts" on the [COVID-19 FAQ page](#).

### **Hyflex Teaching Modality**

Because the possibility exists for any of our community members to contract the virus, please note that all faculty teaching face-to-face on the Denver Campus must be prepared to teach in the "hyflex" modality, with students who are infected or are experiencing symptoms allowed to join the course remotely while it is also taught face-to-face.

We recognize that this not ideal, and will be a challenge, even if for just two weeks. Tips on how to teach hyflex are forthcoming. As stated above, you may also discuss your class dynamics or changes in pedagogy that may be needed with Associate Dean Leslie Hasche.

### **School-Wide Communication Regarding Infection**

The overall infection rate among DU *graduate* students is currently below 1%. It is important that we all monitor the [DU COVID-19 Dashboard](#), which updates the university's overall rates of infection daily. Communication regarding isolated cases at GSSW specifically will be handled in the manner outlined above. Should there be an outbreak in Craig Hall—meaning that exposure within our building led to three or more infections—I will send an email to the community once this information is shared with me by the DU COVID Response Team.

We understand that this is an anxious time overall. We hope that any in our community who become infected recover quickly and fully, and we empathize with those who may learn that they have come into close contact with a person in our community who has contracted the virus. Please work with us to protect the identity of those involved and adjust as necessary to mitigate risk. Please also take care of yourself—and keep up the great work protecting our public health.

We welcome questions and further discussion regarding these additional university protocols in our upcoming faculty and COTW meetings.

Thank you,  
Amanda

**Amanda Moore McBride, PhD**  
**Morris Endowed Dean and Professor**

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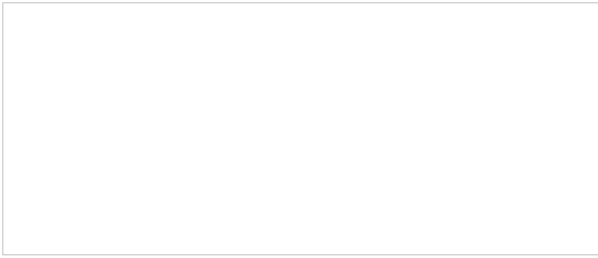


**From:** Office of the Provost <provost@du.edu>

**Sent:** Friday, September 11, 2020 2:47 PM

**To:** Amanda McBride <Amanda.McBride@du.edu>

**Subject:** Essential Information (and Resources) for Beginning Classes this Fall



*September 11, 2020*

Dear colleagues,

As we approach the beginning of fall quarter and the continued challenges of the pandemic, I am heartened by our colleagues in the Sturm College of Law, who are completing their fourth week of the semester. It is great to see students happily back on campus and our faculty colleagues who are beginning to feel comfortable with the new rhythms and routines of the semester.

In collaboration with your deans and associate deans, the vice provosts and I are working to make sure you have the information needed to be ready for the fall quarter.

- Please note that, in the case of a student who tests positive for COVID-19, we are following the protocols and practices established by the Colorado Department of Higher Education and our medical partner, National Jewish Health. We want to make sure you know what to expect [[What to expect if one of your students tests positive...](#)] in case there is a COVID positive student in your class or if you are teaching in a classroom where there has been a positive. We will not ask you to return to the classroom you are teaching in until it is determined to be safe to do so.
- The Office of Teaching and Learning has prepared [a blog post](#) about (a) how to adjust your class for that day if you find out your classroom is closed due to a reported COVID case and (b) how to keep students who may be quarantining or sick abreast of your classroom activities, especially for face-to-face classes.
- Please note that you cannot, on your own, pivot to online instruction on a more permanent basis following the discovery of a COVID-positive student in your classroom. Any change in instructional modality must be requested through the HR accommodations process in consultation with your Chair, Dean, and/or Associate Dean.

I greatly appreciate all that you are doing to support our students and to create the high-touch

learning environment that DU prides itself on and that makes DU such an engaging place to be a faculty member.

In the coming days and weeks, there will undoubtedly be unexpected bumps in the road. And those may feel even bumpier given the personal and professional challenges many of us will be facing. It is especially important at this time to commit ourselves to being compassionate with each other, with students, with staff, and with ourselves.

Here's wishing you an excellent start to the academic year.

With very best regards,

Mary

Mary Clark

Provost and Executive Vice Chancellor

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