

Subject: COVID-19: Research Funding, Consultation and Communication
Date: Monday, March 23, 2020 at 1:06:57 PM Mountain Daylight Time
From: Office of GSSW Dean
To: Office of GSSW Dean
CC: Amanda McBride

Dear Colleagues,

I hope you are all staying safe and well. I am writing with a few resources, reminders, and messages. A lot of emails have been distributed regarding research that I want to summarize and clarify here. Please read this all the way through.

Funding and Payments

Seed funding at the university level is on hold, however, this does **NOT** apply to our internal funding at GSSW (e.g. Summer Mentored Scholarship Award, Internal Support for Faculty Research and Scholarship). Also, start-up funds and externally-funded projects are **NOT** impacted by this hold. Please continue to communicate with Patty and Ali on any grant-related spending. Reach out to me if you have any questions.

Also, all **Concur, out-of-pocket expenses, and outstanding contracts need to be reconciled by March 25th** so that we can perform internal checks and send our unit approval to central by the 27th.

Please also **make sure that everyone is on direct deposit** if they are not already. If you supervise research staff, please make certain that they are as well:

<https://dusharedservicescenter.freshdesk.com/support/solutions/articles/30000033841-setup-change-paycheck-direct-deposit>

Consultation and Data Collection Contingency Planning for Human Subjects Data Collection

As all in-person human subjects data collection has been suspended for the safety and wellbeing of all involved. I know from our internal survey that some projects were planning to ramp up data collection in May, and it remains unclear how long this will last. As you manage various contingency plans, please reach out if you want my help or need other support to manage adaptations to data collection plans.

ORSP is hosting a virtual **Research Town Hall** for faculty, staff, and researchers **Thursday, April 2nd, from noon – 1 p.m.** This is the [Zoom Invitation](#). Staff from Sponsored Programs, Research Integrity & Education, the Institutional Review Board (IRB), the Institutional Biosafety Committee (IBC) and the Institutional Animal Care and Use Committee (IACUC) will be present to respond to your questions. Please send them your questions by Tuesday, March 31 at 5 p.m. [here](#).

Immediately after, I will host a follow-up **Research-Forum** from **1:00pm to 1:30pm Thursday, April 2nd**. This is the [Zoom Invitation](#). More dial-in details are at the end of this message. We can debrief and field any additional questions and resource needs. I am also collecting some tips and best practices on remote data collection approaches that I can share. Please share any resources you have found with me and I can compile them.

Communicate with the IRB, Funders, and Community Partners

If you are making changes to your research protocols, please be sure to communicate these changes with the IRB. You do not need permission ahead of time to move procedures to “remote” options, but you do need to communicate these changes within 10 days of their implementation. Other changes to protocols do need to be reviewed as usual by the IRB.

I know that your need to coordinate and communicate with funders and community partners varies, but please be sure to plan for how and when you will communicate any needed changes to these groups as well.

Click here for more details on the [DU's guidance on research impacted by COVID-19](#). Please reach out if you need anything at all (jennifer.bellamy@du.edu)

Warmly,
Jenn

Topic: Research Forum

Time: Mar 23, 2020 01:00 PM Mountain Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://udenver.zoom.us/j/339972134>

Or iPhone one-tap :

US: +13462487799,,339972134# or +16699006833,,339972134#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782
or +1 301 715 8592

Meeting ID: 339 972 134

International numbers available: <https://udenver.zoom.us/j/339972134>

Jennifer L. Bellamy, PhD MSSW
Associate Dean for Research and Faculty Development
Professor
Graduate School of Social Work
University of Denver
2148 S. High Street
Denver, CO 80208
Phone: 303-871-2392
Fax: 303-871-2845
Pronouns: She/Her/Hers
<http://portfolio.du.edu/Jennifer.Bellamy>
Watch my SSWR "Brief and Brilliant" Talk on
Engaging Fathers in Child and Family Services:
<https://www.youtube.com/watch?v=jirmopbnaEM>